

THE WOODVILLE TOWNSHIP TRUSTEE’S REGULAR MEETING – December 3, 2025

Chairman Paul Runion called the meeting to order at 7:00 pm and led the audience in the Pledge of Allegiance.

Attendance:

Trustees: Paul Runion, Bill Hammer and Ken Green
Fiscal Officer: Lori Kepus
Fire Chief: Tim Schnitker
Road Supervisor: Jim Busdiecker
Zoning Inspector: Steve Michaelis
Guests: Charann Mosier, Pat and Janet Perry, John Geisler, Ron Blevins

EMS – No report.

FIRE DEPARTMENT – Fire Chief Tim Schnitker gave the following report:

- Business Network Team forwarded a quote in the amount of \$49,668.80 for a security system. It was discussed and approved to use some of the EMS levy money as well as FIRE funds since this is aligning with the county EMS’s current system and will be used by the EMS. The licensing seems to be very expensive, but I assume any wireless system will be.

Trustee Hammer made a motion to purchase the security system from Business Network Team (BNT) in the amount of \$49,668.80 and to use the permanent improvement fund, Fire and permanent improvement fund EMS with the balance to be paid from the EMS fund. Trustee Green seconded. All answered yes to roll call. Motion passed.

- Atlantic: Still waiting on them. Will contact this week about repairs to X4 programming.
- X-2 – we are still waiting to hear from Sutphen. Will follow up this week.
- Toledo Pole Barn is still trying to obtain all of the necessary building permits for the association’s new storage building.
- The State Fire Marshal Grant was submitted for updating the UHF radios and the radio room.
- Request getting me a Township Credit Card so I can purchase small items without using the Association’s Credit Card and submitting for reimbursement. Trustee Green made a motion to approve getting a township credit card for the fire department with a \$1,000 limit. Trustee Runion seconded. All answered yes to roll call. Motion passed.
- County IT is putting in a phone ringer in the truck bay for LS 19. Hopefully they will also cleanup/organize the Communication’s Room.
- Keeping the electronic soap dispensers in the restrooms operational has been very difficult and costly. I am going to throw away all the old broken hand soap dispensers, and any that we don’t have product for anymore will be removed as well. Small disposable soap bottles will be much easier to maintain. I will probably look at a small shelf for each of the restrooms to put the soap on.

ROAD DEPARTMENT – Jim Busdiecker reported that they are in snow mode. November has been very snowy and icy. All equipment is working well.

CEMETERY – Trustee Green reported that the surveyor is in the process of setting the pins on the Westwood Cemetery property and has discovered that property owned by Bob Johnson is encroaching 10’ onto township property on the east side of the cemetery. The updated deed will be written soon.

The Trustees signed a cemetery deed for 2 plots Gaye & Mark Sterling, Helena. The \$800 fee was paid.

ZONING – Paul Hardin, 2635 CR 24, Gibsonburg, has applied for a variance for an accessory building on his property.

Potential Data Center News - The Township has not received any zoning change request applications as of today. The audience asked the Trustees to get clarification from our lawyer on why the township was told they could not get a moratorium on data centers.

Fiscal Officer – Lori Kepus presented the Trustees with the Township’s balanced bank reconciliation for the month of November and the updated Fund, Revenue, and Appropriation Status reports.

Below is the November financial report.

November Revenue Received	\$ 77,312.49
November Expenses Paid	\$ 217,703.25
Balance of all Funds as of 11/30/2025	\$ 3,421,857.73

The Fiscal Officer has renewed the township’s membership in the Ohio Township Association’s Online Education Subscription Program in the amount of \$250. All township employees are welcome to use this resource. Many training resources are available, free of charge, under the “Resource Center Tab.”

Trustee Green made a motion to approve the warrants. Trustee Hammer seconded. All answered yes to roll call. Motion passed. Trustee Hammer made a motion to approve the November 19, 2025 regular meeting minutes. Trustee Green seconded. All answered yes to roll call. Runion abstained. Motion passed.

At 7:47 pm, Trustee Runion made a motion to enter Executive Session per ORC 121.22(G)(1) to consider the employment of a public employee. Trustee Green seconded. All answered yes to roll call. Motion passed. Present in Executive Session: Trustees: Runion, Hammer, Green, Fiscal Officer Kepus.

At 8:27 pm, the Trustees entered regular session. No action was taken.

At 8:27 pm, with no further business, Trustee Hammer moved for adjournment. Trustee Green seconded. This meeting was held in accordance with the Ohio Revised Code’s Sunshine Law.